



Camp Horizon

7369 Sunnyside Drive ▪ Leesburg FL 34748
Phone (352) 728-5822 ▪ Fax (352) 728-8694

Summer Camp Discipline Policy

General Policy Statements

- 1) Disciplinary actions by counselors or staff are reported to the directors.
- 2) Disciplinary actions must fall within the guidelines of this policy.
- 3) Disciplinary actions must be as private as possible to avoid public embarrassment.

Procedure for common disciplinary problems

Examples

Failure to obey counselor, instructor, or administrative staff
"Horseplay", rowdy behavior, rough play
Out of bounds
Uncooperative behaviors: Refusal to participate in activities, etc
Verbal: Outbursts (anger), Swearing, Name Calling, etc.

- 1) 1st offence: Verbal Warning by counselor or instructor (privately if possible)
State what actions will be taken for repeat offence
Each category of common offence is treated separately
- 2) Repeat offence(s): Choose actions from the following guidelines.
The punishment should match the offence (some creativity is allowed).
If their actions caused a mess, they must clean it up.
If the action was physical, the discipline should be physical (i.e. pushups)
If the action was verbal (i.e. an outburst of anger), a quiet time would be best.
If the action offended another camper, perhaps that camper could be served

Examples:

Supervised "Time-Out" (No more than 10 minutes for each offence)
Up to 10 push-ups (no more)
Up to 10 sit-ups (no more)
Service for those offended (make their bed, do their assigned chores, etc)

- 3) Continual offences and/or refusal to accept disciplinary action.
Conference with Directors
Issue an Administrative Verbal Warning
Option to call parents on first Conference
Must call parents if there is a second Conference with Directors
Discuss disciplinary measures with parents and reach an agreement



Camp Horizon

7369 Sunnyside Drive ▪ Leesburg FL 34748
Phone (352) 728-5822 ▪ Fax (352) 728-8694

Procedure for severe disciplinary problem

Examples

- Sneaking out after lights out
- Fighting / Kissing
- Destruction of property (camp or personal)
- Raiding of Cabins
- Use of electronics (cell phones, games, etc)

1) First offence

- Conference with Directors
- Issue an Administrative Verbal Warning
- Option to call parents on first Conference
 - Discuss disciplinary measures with parents and reach an agreement
- Restitution or repair
- Option to separate problem campers
- Option to replace a craft activity with a service opportunity
 - Weeding, moving bricks, moving dirt, etc. NO POWER TOOLS
- Option to replace Snak-Shak with a service opportunity
 - (they must be able to get a drink if you replace snak-shak)
- Option to send home for severe offences (i.e. life-safety issues) [no refund]

2) Repeat offence

- Conference with Directors
- Must call parents if there is a second Conference with Directors
 - Discuss disciplinary measures with parents and reach an agreement
- Replace a craft activity with a service opportunity
 - Weeding, moving bricks, moving dirt, etc. NO POWER TOOLS
- Restitution or repair
- Option to separate problem campers
- Option to replace a craft activity with a service opportunity
 - Weeding, moving bricks, moving dirt, etc. NO POWER TOOLS
- Option to replace Snak-Shak with a service opportunity
 - (Campers must be able to get a drink if you replace snak-shak)
- Option to send home for severe offences (i.e. life-safety issues) [no refund]

Additional Guidelines per the board of directors - October, 2004

- Zero Tolerance for aggressive or violent behavior.
- Multiple unrelated offenses should be considered grounds for dismissal.